

File Specifications Guide



To make things as uncomplicated as possible, Meteor Design & Print House has adopted the PDF Format as the preferred standard for supplying digital files.



Works for Me

Please read the following guidelines.

Failure to supply files to these specifications will result in extra processing charges.

Preferred Document Format - PDF

- All PDF files supplied must be produced with Acrobat Distiller using High Resolution settings.
- We will **not guarantee** PDF's exported from the programme that it was created.
- Please make sure all PDF's are setup as **one page** not as spreads and to the finished size with 3mm bleed with **NO** trim or registration marks.

If open files are supplied the following must be adhered to:

- It is extremely important that all elements used in your document are supplied (ie: links & fonts, unless all type is created to outlines/paths).
Where possible use the "Collect for Output" or "Package" function.
- All Links should be 300dpi minimum and converted to CMYK or greyscale or duotone **Not RGB**.
- Document is to be setup to final size with 3mm bleed.
- All document colours are CMYK, Greyscale or Spot PMS Colours.

Applications accepted are:

- Adobe Indesign (*preferred) • Adobe Illustrator • Adobe Photoshop • Freehand • QuarkXPress
- Pagemaker

Other Applications:

Spreadsheet, database and word processing applications such as Lotus Works, Excel, MS Word, MS Works, WordPerfect and Microsoft Publisher do not fully support high resolution, colour separated CTP output. These type of applications are normally designed for low-end output devices such as laser or inkjet printers. As we cannot output these files from their native applications, PDF files are the only realistic option. Getting these files into PDF format can be difficult and may take extra processing time.

Sending files via Email:

Please send all files to graphics@meteorprinters.co.nz

Files can also be brought in on portable memory devices (CDs / Pen Drives) to be downloaded.

